

Mount Pleasant Public Library: Board of Trustees Meeting (via Zoom)
Minutes of the Meeting of December 16, 2021

Trustees & Liaisons present: Emil Muccin, Jorge Marmol, Dick Malina, Robert Huerster, Mary Ann Quinn, Marcie Krauss, Rebecca Myers, incoming Trustee Eric Neuman, David Vinjamuri (Village Liaison)

Also present: John Fearon, Library Director; Vivian Gufarotti, Assistant Library Director

Trustees & Liaisons absent: Julie Edwards, James Riina, Jerry Schulman (Town Liaison),

Call to order

Administrative: Trustee Muccin called the meeting to order at 7:02 PM.

Minutes

The minutes of the November 18, 2021 Board meeting were approved. Moved by Trustee Huerster, seconded by Trustee Myers, and passed.

Opportunity to Hear from the Public: One member of the Library staff attended the meeting.

Claims of Payment

After discussion, it was moved by Trustee Malina, and seconded by Trustee Quinn, that:

It is hereby resolved that the Town Comptroller be authorized to pay:

- All vouchers reviewed and approved by the Director and the Comptroller, for the month of December 2021, for a total of \$107,264.01

202112-01 The motion passed.

Directors Report

Director Fearon presented December's Financial Review. While revenues exceed expenses, additional invoices will be coming in in January. Any excess revenue will be added to the Capital Fund.

Library statistics reflect the continuing pandemic /work-from-home situation. The Main Library is very quiet evenings, and Saturdays are similar to weekdays in the number of visitors. The Branch library remains quiet. Visitors are generally spending less time in the Library. The Library proposes adjusting the current schedule, when conditions permit. The Main Library

would be open M-Th from 9-8, and Friday and Saturday from 9-5. The Branch Library would open M-Th, 10-5, and Friday and Saturday from 10-2. The Library also hopes to add occasional “pop-up” openings at the Branch tied to Recreation Center events.

Director Fearon presented an Addendum to the 2019-2021 Strategic Plan to carry it through 2022.

The Library received 5 proposals in response to its Master Plan RFP. Trustees Edwards, Malina, Myers, and Neuman will form a Master Planning committee to assist in the process. Liaison Vinjamuri will also join Town officials and the Library in meetings with architects.

The IT upgrade and transition from WLS is nearly complete at the Branch, and it should result in considerable savings. A similar transition will be undertaken at the Main Library in 2022.

Contracts Approval

After discussion, it was moved by Trustee Krauss, and seconded by Trustee Marmol, that:

It is hereby resolved that the following contracts be approved:

- \$24,000 with Comlab Inc. for IT consulting and support services
- \$9,504 with Stuart Vance Design for graphic design services
- \$24,000 with William Link, LLC for facilities consulting services

202112-02 The motion passed.

Personnel Appointments

After discussion, it was moved by Trustee Quinn, and seconded by Trustee Malina, that:

It is hereby resolved that:

Martha Mesiti be appointed to the position of Assistant Director, at the salary detailed in the 2022 Authorized Personnel Salary Schedule, starting date to be concurrent with the resignation date of the current Assistant Director

202112-03 The motion passed.

Salary Schedule

After discussion, it was moved by Trustee Huerster, and seconded by Trustee Myers, that:

It is hereby resolved that:

The 2022 Authorized Personnel Salary Schedule be approved

202112-04 The motion passed.

Hours of Operation

After discussion, it was moved by Trustee Malina, and seconded by Trustee Huerster, that:
It is hereby resolved that:

The 2022 Hours of Operation be approved, with the understanding that hours detailed in the schedule will not be fully implemented until external conditions allow it, and that for the time being the following schedule be maintained:

- Main Library: Monday to Thursday, 10am to 8pm; Friday and Saturday, 10am to 5pm; Sunday closed
- Branch Library: Monday to Thursday, 10am to 5pm; Friday 10am to 2pm; Saturday closed

202112-05 The motion passed.

Strategic Plan

After discussion, it was moved by Trustee Huerster, and seconded by Trustee Myers, that:
It is hereby resolved that:

The 2019-2021 Strategic Plan be extended to 2022 with the addition of an addendum.

202112-06 The motion passed.

Election of Officers for the year 2022

There being no nominations from the floor, it was moved by Trustee Huerster and seconded by Trustee Marmol, that:

Nominations be closed and a unanimous ballot be cast for the Nominating Committee's slate of officers.

- Chair, Trustee Krauss
- Vice-chair, Trustee Edwards
- Secretary, Trustee Quinn
- Fiscal, Trustee Malina

2022112-07 The motion passed

It was moved by Trustee Marmol, and seconded by Trustee Quinn, that:

The nominees be elected

202112-08 The motion passed

MPPL Minutes 202112

The Board extends its appreciation and best wishes to Trustees Muccin, Marmol, and Huerster, who are retiring from the Board as of this meeting, and to Assistant Director Gufarotti, who will be retiring in January.

Trustee Muccin moved for adjournment at 7:41 pm, seconded by Trustee Marmol.

Next regular meeting: Thursday January 20, at 7:00 pm.

Respectfully submitted,

Mary Ann Quinn

Secretary