

**Mount Pleasant Public Library: Board of Trustees Meeting
Minutes of the Meeting of April 16, 2020 (via Zoom)**

Trustees & Liaisons present: Emil Muccin, Larry Levine, Jorge Marmol, Dick Malina, Robert Huerster, Mary Ann Quinn, Marcie Krauss, James Riina, David Vinjamuri (Village Liaison), Jerry Schulman (Town Liaison),

Also present:

John Fearon, Library Director; Vivian Gufarotti, Assistant Library Director;

Trustees & Liaisons absent: Julie Edwards

Administrative: Trustee Muccin called the meeting to order at 7:08 PM.

Minutes

The minutes of the March 19, 2020, Board meeting were approved. Moved by Trustee Huerster, seconded by Trustee Krauss, and passed.

Opportunity to Hear from the Public: Reference Librarian Martha Mesiti attended as a member of the public.

Claims of Payment

After discussion, it was moved by Trustee Levine, and seconded by Trustee Malina, that:

It is hereby resolved that the Town Comptroller be authorized to:

- Pay all vouchers reviewed and approved by the Director and the Comptroller, for the month of April 2020, for a total of \$125,254.28
- Pay Westchester County Dept of Health \$330.00 for oil tank registration
- Pay Borba Landscaping \$1,637.21 for annual landscaping services

202004-01 The motion passed.

Children's Room Renovations

After discussion, it was moved by Trustee Riina, and seconded by Trustee Levine, that:

It is hereby resolved that the Board recommend a capital project to the Town and Village to undertake improvements to the Children's Room.

202004-02 The motion passed.

Director's Report

Director Fearon estimated that the Library will be a hybrid operation for some while, with a smaller physical presence and a large virtual presence. The Library is /will be using Zoom webinars for Librarian book chats, book groups, technology evenings, etc. Library clerks are helping provide access to library cards or helping people navigate digital services. Library staff are also undertaking mandated training and webinars at home. Once the Library's phone system upgrade is completed (with the server moved to the cloud), calls can be forwarded directly to a librarian.

The Library is fortunate to have a large reserve in the Virginia Odell legacy funds, but its financial situation going forward is uncertain. Some programs (such as the Museum Passes) are on hold; there is also a freeze on hiring. An endowment of around \$100,000 from the Julia Brody estate will underwrite the Library's summer reading program.

During this shut-down, the carpeting at both the Main Library and the Branch has received a deep cleaning.

Computer Upgrades

After discussion, it was moved by Trustee Huerster, and seconded by Trustee Marmol, that:

It is hereby resolved that the Library Director be authorized to purchase 18 computers and monitors, for a price not to exceed \$12,500.00.

202004-03 The motion passed.

HVAC Water Treatment

After discussion, it was moved by Trustee Quinn, and seconded by Trustee Krauss, that:

It is hereby resolved that the Library Director be authorized to sign a contract with Nalco Water at the terms described in the proposal dated March 03, 2020.

202004-04 The motion passed.

Trustee Muccin moved for adjournment at 7:58 pm, seconded by Trustee Marmol.

Next regular meeting: Thursday, May 21, 2020, at 7:00 P.M.

Respectfully submitted, Mary Ann Quinn